



**HUMAN
RESOURCE
DEVELOPMENT
COUNCIL**
of BOTSWANA

OUR PEOPLE • OUR FUTURE

PUBLIC NOTICE

CLOSING DATE FOR SUBMISSION OF HUMAN RESOURCE DEVELOPMENT (HRD) FUND REIMBURSEMENT CLAIMS FOR THE YEAR 2022/2023

All eligible Organisations are informed that the deadline for submission of reimbursement claims to The Human Resource Development Council (HRDC) will be the **30th June 2023** for training that took place from **1st April 2022 to 31st March 2023**.

In a bid to bring services to the public and ease the submission process, HRDC will be undertaking support visits at the following locations on the dates stipulated. Should you need assistance contact us;

Location	Dates	Contact Numbers
Jwaneng, Tsabong & surrounding areas via Lobatse	17 th - 22 nd April 2023	+267 75970005
Ghanzi, Maun & surrounding areas	17 th - 22 nd April 2023	+267 71730477
Francistown, Sowa & surrounding areas	23 rd - 29 th April 2023	+267 71707120
Palapye, Letlhakane & surrounding areas	01 st - 06 th May 2023	+267 72475414
Selebi Phikwe, Mashatu & surrounding areas	01 st - 06 th May 2023	+267 72730511
Nata, Kasane & surrounding areas	07 th - 13 th May 2023	+267 76880676

Those in Gaborone are encouraged to submit their claims to the HRDC Contact Centre Monday to Friday between **07:45 to 17: 00hrs** up to the **30th June 2023**.

For more information on the claims process and any other matter relating to the HRDF, contact HRDC at: -

Contact Centre Direct line: +267 3162169
Contact Centre extensions: +267 3646361 / 67 / 73 / 6293
Email: hrdfclaims@hrdc.org.bw

Physical Address: Plot 601B, Block 7, Ext 48, Gaborone, Botswana
Postal Address: Private Bag BR 108, Gaborone, Botswana
website: www.hrdc.org.bw